

## Form for income tax deduction (withholding tax)

**All personal changes must be communicated to the HR department. All adjustments communicated by the Cantonal Tax Office will be taken into account for your salary payment.**

Please send the form to the HR department of Neuchâtel's University.

### Personnal information

Name <input type="text"/>	First name <input type="text"/>
Street, no. <input type="text"/>	ZIP <input type="text"/> City <input type="text"/>
Type of residence permit *	Expiry date of residence permit <input type="text"/> <b>*Enclose a copy of residence permit.</b>
Civil status <input type="text"/>	AVS n° <input type="text"/>
Other income/s (insurance, <input type="radio"/> Yes *** <input type="radio"/> No unemployment indemnities, other employer, other..	Confession <input type="text"/>

***Name of the issuer of the payment <input type="text"/>	City /Land <input type="text"/>
Income/s from date to <input type="text"/>	Annual gross income/s <input type="text"/> or % of "activity" <input type="text"/>

### Information about spouse

Name <input type="text"/>	First name <input type="text"/>
Home adress <input type="text"/>	
Birth date <input type="text"/>	AVS n° <input type="text"/>
Type of residence permit *	
<b>*Enclose a copy of residence permit.</b>	
Partner salary * <input type="radio"/> Without income	<input type="radio"/> with income (salary, unemployment or other)

Employer (including address)\*

Type of activity\*  Activity period \*, since  to   
**\* Supporting documents may be required.**

### Information about child/children

Number of child(-ren) under 25 years of age, in education or schooling for which the employee support financially \* :

**\*Please attach \*\*birth certificate, \*residence permit, \*proof of entitlement to allowances and \*\*\*proof of financial support for the children.**

Residence  In Switzerland\*, live with the employee  In Switzerland\*, don't live with the employee  
 Abroad \*\*

### Signature of the employee

By his signature, the employee confirms the accuracy of the above data and will communicate any changes without delay.

Place and date

Signature \_\_\_\_\_