

MEOP – GENERALITIES- 2019/2020

You will find a lot of important information on the web pages of the **Faculty of sciences (FS)**, specially pages under tab “étudiants”/”students”, (way of registration for course and exam with Academia, horaire des cours (Pidho), Moodle, etc):

Français : http://www.unine.ch/sciences/home/espace_etudiants.html

English : http://www.unine.ch/sciences/en/home/espace_etudiants.html

The footer of every UniNE page shows you all the most important links

NB: Academia and Moodle are separated. Academia is for administrative registration. Moodle is a platform between students and professors.

All the calendars : http://www.unine.ch/sciences/en/home/espace_etudiants/calendriers.html

- **In Academia, you have 2 modules :**

1. for Registration of Courses :

You must register to courses to be allowed to register for exams

2. For Registration of Exams/Evaluations.

- **CA** (Continuous assessment) : *Once registered at the course, you are automatically registered for the evaluation of CA which is mandatory at the end of semester*

- **to retake the evaluation**, *you have to register at the exam session desired and contact the professor to find a date with him.*

- **Written 2h** (during any session of exams): *You have to register in Academia at the exam session desired.*

- Plan d'études - Curriculum/ Descriptive of courses and Rules :

<http://www.unine.ch/mscosr/en/home/programme.html>

Deadline for Autumn COURSES registration in ACADEMIA: from 17 September- 11 October 2019

Deadline for Autumn EXAMS registration in ACADEMIA: from 11- 24 November 2019

Deadline for Spring COURSES registration in ACADEMIA: from 17 February- 13 March 2020

Deadline for Springs EXAMS registration in ACADEMIA: from 6- 19 April 2020

Students UniL and UniLU :

- Before to register in Academia for courses and exams, the students of UniL and UniLU, must register at UniNE as mobility student to obtain a login. Please fill the [online application form](#) on the [website of the Mobility office](#) from 05 until 30 september.
- With your login you have register in Academia first for courses, next for exams, but only the courses and exams of Neuchâtel.

- The registration must be renewed at the beginning of every academic year

Website of the MA POSM : <http://www.unine.ch/mscosr/en/home.html>

- **For students registered at Neuchâtel**, you must register in Academia all the compulsory courses and exams you have chosen in the current semester, not only the courses and exams at Neuchâtel. For the courses at Lausanne and Lucerne you must also register in the respective Faculty. Important, respect the deadline of each Faculty.

For optional courses, at the beginning of each semester, you must give a list of your choice of electives to the Academic Advisor, for acceptance. Then register for course and exam in the concerned Faculty. Once you have passed the exam, transmit your official transcript of grades to The Faculty for validation of the ECTS in your cursus.

- **Students from Lucerne and Lausanne** must register in Academia only the courses and exams of Neuchâtel. To receive a login at UNINE, you must register at mobility office with the application form (AZUR) on that page: .

Website of the Institute of statistics : <http://www.unine.ch/statistics/en/home.html>

Please take time to read those information. In case of any question you can contact the secretary of Institute of statistics: <http://www.unine.ch/mscosr/en/home/contact.html>

