

Master Thesis (30 ECTS) – Academic year 2022-2023

Step by step

Step	Research thesis	Deadlines	Internship thesis
1.	Select one supervisor and give to Kira Facchinetti the Internship/Research application form completed and signed. Note that the signature of the supervisor is not required at this stage. The application is binding and you may apply only to one supervisor. After review of the applications, you will receive an email confirming the topic and a copy of the application form signed by the supervisor.	9 December 2022	Look for an internship, select one supervisor and give to Kira Facchinetti, the Internship/Research application form and the Internship and confidentiality agreement completed and signed.
2.	Write your thesis according to the Master thesis guidelines and using the Cover page template .		Write your thesis according to the Master thesis guidelines and using the Cover page template .
3.	Register in IS-Academia for the course "Master thesis (5AF2044)". This will automatically register you for the June 2023 exam session.	20 Feb. – 17 Mar. 2023	Register in IS-Academia for the course " Internship thesis (5AF2045)". This will automatically register you for the June 2023 exam session.
4.	Send the first draft of your thesis, by email and in pdf format, to your supervisor.	17 April 2023	Send the first draft of your thesis, by email and in pdf format, to your supervisor.
5.	Send the final version of your thesis, by email and in pdf format, to your supervisor and give to Kira Facchinetti the following documents, completed and signed: <ul style="list-style-type: none"> • Two colour-printed, bound copies of the thesis • Pledge of honour • Validation and assessment of the thesis/report (<i>only complete the Student contact details</i>) • USB stick including the thesis in pdf format, data and programmes. 	5 June 2023	Send the final version of your thesis, by email and in pdf format, to your supervisor and give to Kira Facchinetti the following documents, completed and signed: <ul style="list-style-type: none"> • Two colour-printed, bound copies of the thesis • Internship certificate • Pledge of honour • Validation and assessment of the thesis/report (<i>only complete the Student contact details</i>) • USB stick including the thesis in pdf format, data and programmes.
	The supervisor evaluates the thesis.	16 June 2023	The supervisor evaluates the thesis.
6.	If the grade is under 4, register in IS-Academia for the August/September retake session.	1 - 9 July 2023	If the grade is under 4, register in IS-Academia for the August/September retake session.
7.	Revise your thesis and return it, by email and in pdf format, to your supervisor. At the same time, give to Kira Facchinetti: <ul style="list-style-type: none"> • Two colour-printed, bound copies of the thesis • Pledge of honour • USB stick including the thesis in pdf format, data and programmes. 	21 August 2023	Revise your thesis and return it, by email and in pdf format to your supervisor. At the same time, give to Kira Facchinetti: <ul style="list-style-type: none"> • Two colour-printed, bound copies of the thesis • Pledge of honour • USB stick including the thesis in pdf format, data and programmes.

All **documents and guidelines**, including the **Directive concerning the study plan of the MScF (from the academic year 2022-2023 onwards)** are to be downloaded from the MScF website

<https://www.unine.ch/mscf/home/current-students/mscf-120-ects---research-option.html>