

Thesis Advisory Committee (TAC) meeting report

(To be completed after the meeting by the committee & the PhD candidate)

Candidate name:

Meeting Date:

Affiliation lab:

Title of thesis:

Assessment table (leave blank if does not apply)

	Does not meet expectations	Needs improvement	Meets expectations
Candidate			
Communication			
General knowledge on topic			
Specific competences for the project			
Critical thinking and insight			
Motivation			
Independence			
Project			
Methodological approach			
Funding			
Proposed publications plan			
Feasibility in allocated time			
Expected overall progress			

Yes

No

Based on the above assessment the TAC is satisfied with the progress of the thesis

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Committee Comments (if applicable)

Please summarize any important remarks or recommendations discussed during the meeting.
(e.g., *What advice did you provide to the PhD candidate? Could these recommendations affect the estimated PhD completion date?*)

Committee Message to the Candidate (optional)

The committee may leave a short, encouraging message or final remark for the candidate.

Attendance & Agreement

I confirm that I attended this meeting and agree with the evaluation and comments provided above.

Thesis direction	Names	Signatures
<i>Thesis supervisor</i>		
<i>Thesis co-supervisor</i>		
<i>PhD candidate</i>		

Committee members	Names	Validation [X]
<i>Advisor 1</i>		
<i>Advisor 2</i>		
<i>Advisor 3</i>		
<i>Advisor 4</i>		
<i>Advisor 5</i>		

PhD Candidate Summary

The PhD candidate should briefly summarize the meeting in their own words: (1) general atmosphere of the meeting, (2) main comments and feedback received from the committee, (3) key takeaways and next steps.

Once this section is completed, please return the form to Doctoral School coordinator, Dr. Sarah Miéville (ds.biology@unine.ch).