



# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Université de Neuchâtel Faculty of Arts & Humanities	CH NEUCHAT01	Head of the Mobility Office Ms M.-F. Farine <a href="mailto:marie-france.farine@unine.ch">marie-france.farine@unine.ch</a> +41 32 718 10 85	General: <a href="http://www.unine.ch">www.unine.ch</a>
Institut d'histoire de l'art et de muséologie <a href="http://www2.unine.ch/lham/page-6125.html">http://www2.unine.ch/lham/page-6125.html</a>		<b>Incoming/Outgoing Contact</b> Ms. Michele Maurer Mobility Office + 41 32 718 10 12 <a href="mailto:bureau.mobillite@unine.ch">bureau.mobillite@unine.ch</a>	Incoming students: <a href="http://www.unine.ch/mobillite">www.unine.ch/mobillite</a> - >exchange students > erasmus <a href="http://www2.unine.ch/mobillite/page-3578.html">http://www2.unine.ch/mobillite/page-3578.html</a>  Course catalogue : <a href="http://www10.unine.ch/description/">http://www10.unine.ch/description/</a>
Ecole du Louvre	F PARIS369	Head of the International	General:

		Department, Stefania Tullio Cataldo +33 01 55 35 18 52 Stefania.tullo- cataldo@ecoledulou vre.fr Incoming/outgoing Contact Mrs Camille Horent 01 55 35 18 91 <a href="mailto:erasmus@ecoledulou&lt;br/&gt;vre.fr">erasmus@ecoledulou vre.fr</a>	<a href="http://www.ecoledulouvre.fr">www.ecoledulouvre.fr</a> . Incoming students: <a href="http://www.ecoledulou&lt;br/&gt;vre.fr/international">http://www.ecoledulou vre.fr/international</a>  <a href="http://www.ecoledulou&lt;br/&gt;vre.fr/International/etr&lt;br/&gt;e-eleve-etranger">http://www.ecoledulou vre.fr/International/etr e-eleve-etranger</a> Course catalogue: I cycle: <a href="http://www.ecoledulou&lt;br/&gt;vre.fr/sites/default/file&lt;br/&gt;s/pdf/ssdossier2/prog&lt;br/&gt;elevecycle1.pdf">http://www.ecoledulou vre.fr/sites/default/file s/pdf/ssdossier2/prog elevecycle1.pdf</a>  II cycle: <a href="http://www.ecoledulou&lt;br/&gt;vre.fr/sites/default/file&lt;br/&gt;s/pdf/ssdossier2/prog&lt;br/&gt;elevecycle2.pdf">http://www.ecoledulou vre.fr/sites/default/file s/pdf/ssdossier2/prog elevecycle2.pdf</a>
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	[ISCED]		[short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Student Mobility for Studies	Student Mobility for Traineeships
					[average duration]	

CH NEUCHAT01	F PARIS369	History of Art Museology	219	2 <sup>nd</sup>	2x9 months 3X5 months	
F PARIS369	CH NEUCHAT01	History of Art Museology	219	2 <sup>nd</sup>	2x9 months 3X5 months	

FROM [Erasmus code of the sending Institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching  [average duration]	Staff Mobility for Training
CH NEUCHAT01	F PARIS369	219		1 week (8 hours)	
F PARIS369	CH NEUCHAT01	219		1 week (8 hours)	

### C. Recommended language skills

The sending Institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
CH NEUCHAT01		French		B2  No test is required	
F PARIS369		French		B2(TCF) for the I cycle  C1(TCF) for the II cycle	

<sup>1</sup> See the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				No test is required to Francophone students	
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For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

#### D. Additional requirements

- Master students need to attach to their application form
  - a Bachelor (1st cycle/undergraduate) certificate with, if possible, the diploma supplement or a transcript of records with 180 ECTS credits
  - the descriptors of the courses attended in Bachelor (1st cycle/undergraduate)

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
CH NEUCHAT01	15 April	15 September
F PARIS369	20 June	20 September

2. The receiving institution will send its decision within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement:

The agreement is valid till the end of the academic year 2020-1.

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F. Information

## 1. Grading systems of the Institutions

### CH NEUCHAT01

#### Grades

Grade	Predicate	
	In French	In English
6	excellent	excellent
5 1/2	très bien	very good
5	bien	good
4 1/2	satisfaisant	satisfactory
4	passable	pass
3 1/2 (and less)	insuffisant	fail

#### ECTS

1 ECTS = 25-30 workload hours

### F PARIS369

Grade	Predicate	
	In French	In English
6	18 (Très Bien : TB)	excellent
5 1/2	17 (Bien : B)	very good
5	15 (Assez Bien : AB)	good
4 1/2	13 (Passable : P)	satisfactory
4	11 Passable	pass
3 1/2 (and less)	9 (Ajourné : AJ)	fail

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (eXmail)	Website for information
CH NEUCHAT01	Mobility Office bureau.mobillite@unine.ch	<a href="http://www2.unine.ch/prospectivestudent/international_students">http://www2.unine.ch/prospectivestudent/international_students</a>
F PARIS369	Erasmus Office <a href="mailto:Erasmus@ecoledulouvre.fr">Erasmus@ecoledulouvre.fr</a>	<a href="http://www.ecoledulouvre.fr/international/erasmus">http://www.ecoledulouvre.fr/international/erasmus</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email)	Website for information
CH NEUCHAT01	Mobility Office bureau.mobillite@unine.ch	<a href="http://www2.unine.ch/mobillite">http://www2.unine.ch/mobillite</a> > étudiants en échange > s'installer à Neuchâtel > assurance maladie <a href="http://www2.unine.ch/prospectivestudent/international_students">http://www2.unine.ch/prospectivestudent/international_students</a>
F PARIS369	Erasmus Office <a href="mailto:Erasmus@ecoledulouvre.fr">Erasmus@ecoledulouvre.fr</a>	<a href="http://www.ecoledulouvre.fr/vie-etudiante/protection-sociale-crous">http://www.ecoledulouvre.fr/vie-etudiante/protection-sociale-crous</a>

### 4. Housing


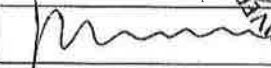
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (phone)	Website for information
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CH NEUCHAT01	Al'fen SA  +41 32 727 68 50	<a href="http://www.alfen.ch">http://www.alfen.ch</a>
F PARIS369	Erasmus Office  <a href="mailto:Erasmus@ecoledulouvre.fr">Erasmus@ecoledulouvre.fr</a>  Or  Mrs Camille Horent  <a href="mailto:Camille.horent@ecoledulouvre.fr">Camille.horent@ecoledulouvre.fr</a>	<a href="http://www.ecoledulouvre.fr/sites/default/files/pdf/ssdossier6/GuideEtudiantEtranger.pdf">http://www.ecoledulouvre.fr/sites/default/files/pdf/ssdossier6/GuideEtudiantEtranger.pdf</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
CH NEUCHAT01	Martine Rahler, Rector	28.10.13	
F PARIS369	Philippe Durey, Director	5.11.13	



<sup>2</sup> Scanned signatures are accepted