

IN A NUTSHELL – THE KEY TOOLS

VPN	Allows off-campus access to all the UniNE electronic resources: www2.unine.ch/sitel/page-17583.html
WEBSITE OF THE LIBRARY	Starting point of access to all the available resources in the UniNE libraries: www.unine.ch/bibliotheque
SEARCH BY DISCIPLINE	Start your search with the pages that gather all the relevant resources in your field of study: www2.unine.ch/bibliotheque/chercher_par_discipline
A-Z LIST	The best search tool for online journal articles: www2.unine.ch/bibliotheque/az
RERO	Library network of Western Switzerland: opac.rero.ch
RBNJ	Library network of Neuchâtel and Jura: opac.rero.ch/rbnj
EXPLORE	RERO new research interface : explore.rero.ch/
Swissbib	Metacatalogue of the Swiss university libraries, the HES libraries and the Swiss National Library: www.swissbib.ch/TouchPoint/start.do
WorldCat	World catalogue of library collections: www.worldcat.org/?lang=fr

How to find relevant information?



SECURE REMOTE ACCESS (VPN)

For **off-campus** access to all databases to which the University of Neuchâtel subscribes, please log into the UniNE network and run **VPN** (Virtual Private Network). To do so, set up **Cisco AnyConnect VPN** on your computer (software available on www2.unine.ch/sitel/page-17583.html). Alternatively, you can also access most (but not all) databases using **Webaccess** (bottom left under *OUTILS* on <http://www.unine.ch>). Then enter your username and password and copy the following link into the search bar: <http://www.unine.ch/bibliotheque>.

ALL RESOURCES (books, articles, websites, etc.) ARE AVAILABLE FROM THE LIBRARY'S WEBSITE



www.unine.ch/bibliotheque

The link to the library website is located at the bottom left of the University's homepage (*Bibliothèque*)

ADD A NEW PAGE TO YOUR BOOKMARKS!

Choose **Chercher par discipline** on www.unine.ch/bibliotheque and then your field of study (economics, journalism, etc.).

The subject pages provide a significant number of resources: databases, blogs, weblinks, statistics, dictionaries, encyclopedias, Open Access websites, etc. They are regularly updated.

YOU ARE LOOKING FOR...

... A print resource (book or journal)


Chercher dans un catalogue



- ✦ **RERO, union catalogue of over 200 libraries of Western Switzerland:** opac.rero.ch. *Interregional loan with charge.*
- ✦ **RBNJ, catalogue of the Neuchâtel and Jura libraries** (subdivision of RERO): opac.rero.ch/rbnj. *Free loan (except loan delivered by post).*
- ✦ **EXPLORE, RERO new research interface** which gather many sources: RERO catalogue, electronic resources, databases, institutional servers etc. : explore.rero.ch
- ✦ **Swissbib**, metacatalogue of the Swiss scientific libraries: www.swissbib.ch

... An electronic resource (article from a journal)

... une revue électronique

- ✦ **The A-Z list** is the best tool to access the digital journals available at the UniNE: www.unine.ch/bibliotheque/az. It shows where to find a journal in all available resources (catalogues, databases, search engines, etc.).
Search by title or by subject and then click on  in order to view options for accessing an article.

... A thematic research

... une base de données

- ✦ The databases in economics are grouped together on the webpage **Economie** and provide you with information on their content: www2.unine.ch/bibliotheque/chercher_par_discipline

... An e-book

... un e-book

- ✦ **Cairn**, access platform to the *Que sais-je?* (PUF) and the *Repères* (La Découverte) collections since 2001.
- ✦ **Emerald**, database with e-books in economics and management.
- ✦ **Other databases** giving access to e-books.

HOW CAN I GET INFORMATION ABOUT NEW ACQUISITIONS?

By subscribing to the **RSS** feeds related to your field of study on the homepage of the library.

HOW CAN I ACCESS MY PATRON FOLDER ON THE RBNJ WEBPAGE?



You can access your patron folder on the homepage of the library (on the right) or on the RBNJ catalogue (on the left). Then enter your **capucine card number** (underneath the bar code) and the **password** that was set when you registered in a library (it can be replaced or obtained on request at the loan desk). Your patron folder allows you to renew your documents, browse your reservations and change your password.

THE BASICS OF THE RESEARCH OF ARTICLES

A first search can be conducted on [Google Scholar](https://scholar.google.com) to find article references. Then use the [A-Z list](#) for a more elaborate research or search in the [databases](#) for which the University has subscriptions.

Any difficulties finding what you are looking for? Any questions? Do not hesitate to ask the librarians who will be pleased to answer by instant messaging, email or in person!

